
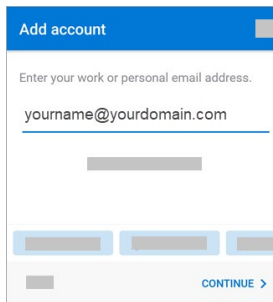
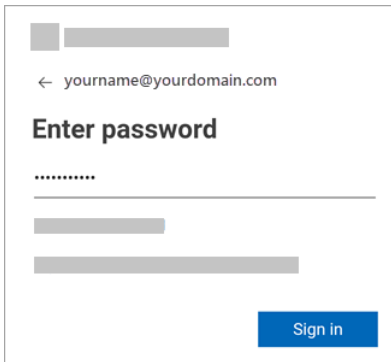
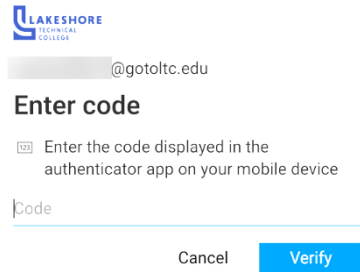


Outlook App – Installing on an Android Phone

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| <p>1. Install the Outlook for Android app from the Google Play Store and then open it.</p> | <p>The icon looks like this:</p>  |
| <p>Tap Get Started if this is your first time.</p> <p>Otherwise, to add another email account, open the Menu ≡ > Settings ⚙ > Add Account > Add Email Account.</p> <p>Outlook may detect your Google accounts. Tap Skip.</p> | |
| <p>2. Enter your full email LTC address (lastnamelast5digitsofstudentID#@gotoltc.edu), then tap Continue.</p> |  |
| <p>3. Enter your LTC email account password and tap Sign In or Next.</p> |  |
| <p>4. You will be required to approve the login with the Authenticator app.</p> <p>5. Approve any prompts for permission you may receive.</p> <p>You are all set to use the Outlook mail app!</p> |  |

For questions or additional information on how to log into MyLAKESHORE, please contact LTC’s Help Desk at LTCHelpdesk@gotoltc.ed or 920.693.1767.

January 29, 2024

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